

BOARD OF DIRECTORS

Kim Batchelor
Sue Curths
Tom Marks
Patrick Sieng
Mike Welter

CHIEF OF DISTRICT

Kyle McMann



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
COLLEGE STATION

**MARION COUNTY FIRE DISTRICT
BOARD OF DIRECTORS**

Meeting Minutes

February 20, 2020

4910 Brooklake Rd. NE, Bldg. 2

6:00 pm

The board meeting was called to order at 6:00 pm by Director Welter. Also present was Director Marks, Director Curths, and Director Batchelor. Director Sieng was unable to attend. Others present were Chief McMann, Chief Lee, Anna Kraemer, Bob Gerig, and Steve Horton.

Agenda: Approved

Proclamations, Commendations, Special Reports/Awards:

Chief McMann passed around the spring newsletter which will be mailed out on March 4th. He also shared a copy of the advertisement for MCFD1 and the article on dehydration in the elderly which will be included in the Keizer Times.

Chief McMann also reported on the surplus of older squad vehicles which were recently sold or donated. One was donated to South Sherman Fire & Rescue. That organization has a total annual budget of \$52,000 and is in great need of equipment; the District was happy to assist them.

Minutes: Board Meeting Minutes – 01/16/20 were approved as presented.

Public Comment: None.

Secretary/Treasurer Report: Director Curths stated we are on track with revenues; ambulance revenues look to come in slightly over projection for this fiscal year. Director Welter asked if Chief McMann was happy with the services provided by the ambulance billing company, Systems Design NW. Chief McMann stated that he is very pleased with not only their collection rates but also their customer service and transparency in their process.

Old Business:

1. Rockdale Property Update. The phase 1 site assessment was completed at the end of January and the financing company (SBA) requested a well test. The timeline on that is approximately 2 weeks after obtaining the sample which is what we are waiting on now.

New Business:

1. Budget Committee Position #3 & #5. Director Welter spoke to two individuals willing to serve on the budget committee. Steve Howton is present to night and has agreed to serve. Kevin Davidson is the other interested party but was unable to attend tonight. Director Marks motioned to appoint Kevin Davidson and Steve Howton to the budget committee for a term of 4 years. Director Curths seconded. Motion carried.
2. Ordinance 2020-01: An Ordinance Adopting Cost Recovery Process and Fees for Fire Marshal Services was read by title (first reading as required). Copies were made available to those in attendance. Director Marks made a motion to adopt, Director Batchelor

seconded. Motion carried. Chief McMann provided background on the reason for the proposal of this ordinance, which also repeals the existing fire marshal fee ordinances. Cost recovery services and fees were evaluated using a study of our comparables agencies. Currently when FM Smith provides services such as plans reviews on new construction, the work is performed by MCFD1, but when finalized the property is annexed into the city and we received no tax revenues or compensation for the dozens of hours of work performed. This update to the ordinance allows the District to recover actual costs for those services through a fee structure. The ordinance proposed contains the permanent language of the intent and the authority of the cost recovery; an appendix with the fee schedule and definitions can be then updated by board resolution on an annual basis as needed. The second reading will take place at the March board meeting where it will be proposed for adoption.

Chief's Report:

1. Many events are on the agenda for this Spring. Awards banquet 2/21; Brooks Breakfast 3/14-3/15; Easter Egg Hunt 04/11; Open House at St, 2 & 6 on 05/2; Public Information Levy Meetings 5/4 & 5/11.
2. Levy Communications. Chief McMann shared that we are continuing to communicate through newsletters and press releases each month. All levy documents have been filed with the elections office. Our measure number is 24-441.
3. Assistance to Firefighters Grant (AFG) is now open for applications. MCFD1 is applying for replacement of SCBA masks, air compressor, and a quint apparatus which has a ladder. We are fortunate to have the assistance of former MCFD training officer Sam Phillips in writing the grant. Sam is also retired chief from Clallam County Fire #2 in WA. He has been successful in the past with these grants and has volunteered to write this for us. In addition to the grant itself, Chief McMann and CAO Kraemer attended a Town Hall with Congressman Kurt Shrader on Tuesday along with many other local leaders. We were fortunate to get a 15 minute one-on-one with him where we expressed our needs for grant funding and his support in obtaining that. Congressman Shrader was given a letter outlining our needs along with a request that he support our application as it is reviewed through the AFG process.
4. The apartment fire on Lancaster from earlier this week did involve a fatality. An updated press release will be going out tomorrow. The cause remains under investigation.

Individual/Organizational Input:

Special Presentations: None

VFFA: Bob Gerig spoke on behalf of the work being done by Support Services as well as upcoming events. Support Services personnel will have MCFD antique apparatus in the Iris Festival Parade on 5/16, and then the St. Paul Rodeo Parade on July 4th. He provided an update on the trailed project this team has been working on. Thanks to the welding and electrical skills of the members, they were able to modify a single trailer to carry both antique apparatus to and from these events. Bob thanked Chief McMann for supporting the members in this project. He also stated that the volunteers should have representation at the board meetings on a regular basis and that they were considering a rotational list of members so that there continues to be someone in attendance.

Local 2557: None

Good of the order: None

Public Comment: None

Next Meeting: March 19, 2020, 6:00 pm, 4910 Brooklake Rd NE, Bldg. 2.

Adjourned at 6:47 pm

MCFD No.1 Board President

MCFD No.1 Board Secretary