

BOARD OF DIRECTORS

Kim Batchelor  
Sue Curths  
Tom Marks  
Patrick Sieng  
Mike Welter

CHIEF OF DISTRICT

Kyle McMann



FOUR CORNERS STATION  
MIDDLE GROVE STATION  
PRATUM STATION  
MACLEAY STATION  
BROOKS STATION  
CLEAR LAKE STATION  
LABISH CENTER STATION  
COLLEGE STATION

**MARION COUNTY FIRE DISTRICT  
BOARD OF DIRECTORS**

Meeting Minutes

January 16, 2020

4910 Brooklake Rd. NE, Bldg. 2

6:00 pm

The board meeting was called to order at 6:00 pm by Director Welter. Also present was Director Marks, Director Curths, and Director Batchelor. Others present were Chief McMann, Chief Lee, Anna Kraemer, and Anita DeVilliers. Two citizens were also in attendance.

Agenda: Approved

Proclamations, Commendations, Special Reports/Awards: MCFD1 received the Government Finance Office Association’s Distinguished Budget Presentation Award.

Minutes: Board Meeting Minutes – 11/21/19 were approved as presented.

Public Comment: Hal Smith, respectfully spoke in opposition to the increase of the May levy.

Secretary/Treasurer Report: Director Curths stated she received a detailed report from Crystal, noting Crystal is doing a great job. We are halfway through the year and at 50% of the budget; conflagration funds still coming in. Overall we are on track.

Old Business:

1. Rockdale Property Update. Finance company requested a phase 1 site assessment; trying to close at the end of the month.
2. Fire Marshal Fees Ordinance Timeline. Delayed until February BOD meeting.

New Business:

1. Budget Committee Position #2 & #3. Ken Morin, Position #2, is interested in another term. Joan Johnson, Position #3, is unable to continue another term. Director Marks motioned to appoint Ken Morin to another term and work with staff to fill position #3. Director Batchelor seconded. Motion carried.
2. Adopt FY2021 Budget Calendar. Director Marks made a motion to adopt, Director Curths seconded.
3. Appoint FY2021 Budget Officer. Director Marks made a motion to appoint Chief Kyle McMann, Director Curths seconded. Motion carried.
4. Audit RFQ & selection. Chief McMann reviewed the RFQ process and the three quotes received. Chief explained the review process and made a recommendation to the Board to accept Accuity’s bid. Director Curths made a motion to accept Accuity’s bid. Director Marks seconded. Motion carried.
5. Resolution 2020-01; May Local Option Levy. The resolution was read by title. Director Marks made a motion to adopt, Director Batchelor seconded. Motion carried.

Chief's Report:

1. Levy Communications. Chief McMann shared that we are getting our levy message out through newsletters and press releases once a month. Now we are moving to twice a month. We are utilizing both reader boards (station 1 & station 2) as well as keeping Facebook updated. Articles and ads will start coming out in the Keizer Times soon.
2. SDAO Grant. MCFD1 has received a matching grant through SDAO/SDIS for peer support training. It was awarded in December in the amount of \$4,500. It will cover 30 regional personnel to be trained. We will open up the training to our surrounding agencies.

Individual/Organizational Input:

**Special Presentations:** None

**VFFA:** None

**Local 2557:** None

Good of the order: Chief reminded the Board of the Awards Banquet on February 21st. It is Hawaiian theme and he encouraged everyone to dress accordingly.

Public Comment: None

Next Meeting: February 20, 2020, 6:00 pm, 4910 Brooklake Rd NE, Bldg. 2.

Adjourned at 7:01 pm

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MCFD No.1 Board President

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MCFD No.1 Board Secretary