

BOARD OF DIRECTORS

Mike Bauer
Jeff Hart
Cynthia Lara
Julio Quevedo
Mike Welter

CHIEF OF DISTRICT
Kyle McMann



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LAKE LABISH STATION
CHEMEKETA STATION

BOARD OF DIRECTORS SPECIAL MEETING
December 12th, 2024, at 6:00 pm
In-Person and Zoom

AGENDA

This is an in-person meeting and per Oregon State Statute, must also be available to the public, in-person and ZOOM.

To register to attend by ZOOM for this meeting, please use the following link:

<https://us02web.zoom.us/meeting/register/tZMpccmpqzloEt2sai6TtrsOCMVTjdPN4zJY>

After registering, you will receive a confirmation email containing information about joining the meeting.

SIGN-UP: Public input is welcome. Please submit questions in advance to info@mcfed1.com. The Board Chair will call on registered participants who indicate that they have comments or questions during the Public Comment periods.

FLAG SALUTE:

APPROVAL OF AGENDA:

MINUTES:

Board Meeting Minutes from October 17th, 2024 Action

PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS/AWARDS:

- GFOA Budget Award
- Public Thank You Cards
- Chief Lee Retirement and Workback

PUBLIC COMMENT (agenda items):

STANDING COMMITTEE REPORT'S:

- Treasurer's Report – District Financials
- Strategic Planning
- Community Involvement

OLD BUSINESS:

- IT Security Policy Info.
- District Investment Policy Info.
- 15.101 Single Role Job Description Info.
- 30.101 Chief Financial Officer Job Description Info.
- 30.103 Staff Assistant Job Description Info.

30.104 IT Project Manager Job Description	Info.
30.106 Volunteer Coordinator Job Description	Info.
30.108 Defensible Space Coordinator Job Description	Info.
30.109 Deputy Fire Chief Job Description	Info.
30.110 Fire Chief Job Description	Info.
30.111 Management Analyst Job Description	Info.
50.101 Division Chief Fire Marshal Job Description	Info.
50.102 Deputy Fire Marshal Job Description	Info.
60.101 Fleets and Facilities Technician Job Description	Info.
60.102 Seasonal Logistics Assistant Job Description	Info.

NEW BUSINESS:

Resolution 2024-22 Closing Umpqua Bank Accounts	Action
Resolution 2024-23 Inter-Department Transfer	Action
Resolution 2024-24 PERS Contribution	Action
Civil Service Commission Vacancy	Action
OSFM CWRR Grant	Action
2025 Fire Code Adoption	Info.

CHIEF’S REPORT:

Chief McMann out of country Jan. 2nd-12th
Office Schedule – Holidays
Holiday Events

INDIVIDUAL/ORGANIZATIONAL INPUT:

Volunteer Firefighters Association:

Local 2557:

GOOD OF THE ORDER:

PUBLIC COMMENT (other than agenda items):

NEXT MEETING DATE:

Regular Meeting January 23, 2025, at 6:00pm at the Brooks Fire Station #5 and Zoom.

ADJOURNED: