

BOARD OF DIRECTORS

Mike Bauer
Julio Quevedo
Jeff Hart
Mike Welter
Cynthia Lara

CHIEF OF DISTRICT

Kyle McMann



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
CHEMEKETA STATION

MARION COUNTY FIRE DISTRICT No.1
BOARD OF DIRECTORS
August 22nd, 2024 Meeting Minutes

Present: Fire Chief McMann, DFC Lee, President Welter, Julio Quevedo, Cynthia Lara, Renee Gilbert, William Chapman, Derek Gilbert

President Welter called the Board meeting to order at 6:00pm

Flag Salute: Not complete due to Zoom meeting

Agenda: Director Quevedo moved to approve the agenda. Director Lara seconded. Motion carried unanimously.

Public Comment: None

Minutes:

- Board Meeting Minutes from July 18th, 2024. Director Quevedo made a motion. Director Lara second. Motion carried unanimously.

Proclamations, Commendations, and Special Reports/Awards:

- None.

Standing Committee Reports:

- Treasurers Report. CFO Gilbert gave a brief report. LGIP interest rate is 5.30% which was a small increase. MAPS Money Market is slightly down in interest rate.
- Strategic Plan. Chief McMann shared no report while we are in the summer months.
- Community Involvement. The chiefs are continuing to go to community meetings. Open House is Sept. 10th at Clear Lake and 4 Corners Station. It will be the largest one we have had in a while. We have a lot of different companies and vendors coming to the stations. We have Gracie's Sweets at 4 Corners Station and Kona Ice at Clear Lake. National Guard is bringing in black hawk to land at 4 Corners Station.

Old Business:

- IT Security Policy. This is holding for next month. IT Manager Kraemer is working on this and purchasing information. Goal is to discuss at September meeting.

- District Investment Policy. We are still meeting with firms to diversify District funds. We are hoping to have more traction in the next couple months. This is holding for next month.

New Business:

- Personnel Policy Additions. Small Changes. Grooming/Nail color. Uniforms District Issued. Not going to relaxed office environment but more professional and social norms. We may look for more next year but for now, this is good and if the board is ok, they are ready to be adopted with the additions from legal counsel. Director Quevedo made a motion. Director Lara seconded. Motion approved unanimously.
- Job Descriptions. We are going to test for one of these positions in September. The rest will be in November. These have gone through Legal Counsel. These had clean up language from legal counsel. Some case law has changed and changes with certifications. The remaining will have very substantial changes moving forward and we will bring those in September. Chief McMann discussed bring a proposal to hire an EMS division chief instead of the EMS billing position. Defensible Space Supervisor has been hired. Logistics Assistant has been temporarily hired. Director Quevedo made a motion. Director Lara seconded. Motion approved unanimously.
- Resolution 2024-13: Stryker Lifepak 35 Defibrillators. Was approved by the budget committee. We have received a quote through single source procurement. We have done the necessary notice in the paper and have received no objections from any vendors. We are increasing and asking to purchase 20 versus the 12 that were approved. This will be on a 7 year lease and cover all of the maintenance costs for those 7 years. This is a big improvement for our District and citizens. If approved tonight, the order can be placed tomorrow and here within 20 days. Director Quevedo made a motion to approve resolution 2024-13 which is the purchase of the new Lifepak Defibrillators. Director Lara seconded. Motion approved unanimously.
- Resolution 2024-14 applies to the job descriptions. We will bring that resolution in September.
- Resolution 2024-15 Contingency Transfer. BR318 was in accident. 2001 is functional replacement versus replacement value. New costs 250-400K. Right now we are looking in the \$75,000 range for functional replacement if you can find it. We need to purchase a type 6 brush rig. The equipment, insurance is going to cover and replace at 100% because different policy than the vehicle. All of that is a reimbursement though. So we have to spend the money up front. But for the vehicle, we will have to use district funds. Director Quevedo made a motion. Director Lara seconded. Motion approved unanimously.

Chiefs Report

- Regional fire collaboration. Working on scheduling meeting with other fire chiefs and building that collaboration. Looking towards the end of September to get the 9 chiefs back at the table to see where we can explore and who is all in. There is a lot of interest we just need to get moving on that.
- Conflagration Deployments. CFO Gilbert is working on the reimbursement packets as they came in. We have sent personnel or apparatus on over a dozen conflagrations. This

is the second busiest season after 2020 where we did 15 conflagrations. Don Maxwell did the most. Troy was the second busiest and was only home about 72 hours out of 35 days. It was a very busy season, latest about 6 weeks and is now wrapping up. Oregon Fire service stepped up and did it all.

- Open House. Tuesday Sept. 10th at Four Corners and Clear Lake. Hoping for good showing from community. Getting the information to the schools through a new process. Manny is working on getting the approvals to send stuff home with students. We have all of the requirements we are just working on it.
- Brush 318 Crash. Doing investigation on policies just to make sure we are covered. The rig itself is out at Shurter's where it can't be seen by public while we work on insurance process. They want to pay out the least amount and doing what they usually do. We went through this with the water tender. It was functional versus replacement value. It is a policy level decision and what coverages are available through SDAO. We are trying to keep those issues separate. Our people were well taken care of and supported. Chief McMann was on the road within 45 minutes. Nick Brown, Clackamas, special thanks to him who guided Chief McMann and Mark through the entire process. We will get a letter of thanks to him. Big support from all over the state. Lots of offers for loaner type 6 that we have declined due to not needing because of weather and training issues.

Individual/Organizational Input:

VFFA: William Chapman. Great turn out for National night out. Those events have really grown in the last couple of years. Looking forward to supporting open house. Academy with 10 people right now in house. Looking forward to continuing the conversations about the volunteer program moving forward. Meeting coming soon with the volunteer coordinator.

Local 2557: None.

Good of the order:

Public Comment: None

Next Meeting:

Regular Meeting September 19, 2024, at 6:00pm at Station 5.

Adjourned: 6:44pm



President, Board of Directors



Attest