

BOARD OF DIRECTORS
Mike Bauer
Julio Quevedo
Jeff Hart
Mike Welter
Cynthia Lara



FOUR CORNERS STATION
MIDDLE GROVE STATION
PRATUM STATION
MACLEAY STATION
BROOKS STATION
CLEAR LAKE STATION
LABISH CENTER STATION
CHEMEKETA STATION

CHIEF OF DISTRICT
Kyle McMann

MARION COUNTY FIRE DISTRICT No.1
BOARD OF DIRECTORS
July 18th, 2024 Meeting Minutes

Present: Fire Chief McMann, DFC Lee, President Welter, Director Hart, Director Bauer, Emma Bjorklund

President Welter called the Board meeting to order at 6:04

Flag Salute: Not complete due to Zoom meeting

Agenda: Director Bauer moved to approve the agenda. Director Hart seconded. Motion carried unanimously.

Public Comment: None

Minutes:

- Board Meeting Minutes from June 20th, 2024. Director Bauer made a motion. Director Hart second. Motion carried unanimously.

Proclamations, Commendations, and Special Reports/Awards:

- None.

Standing Committee Reports:

- Treasurers Report. Director Hart congratulated Renee Gilbert to her promotion for Chief Financial Officer. June was the last month of the fiscal year. The LGIP stayed at 5.02%. Maps went up to 3.24% in June for our money market account. The general funds has collect 103% with .7% left to collect. This is primarily due to collecting over budget on EMS and other revenue budgets. Chief McMann stated that we still collected less than we thought, however we still collected over. Expenditures are in great shape. Our overtime rates are still high.
- Strategic Plan. Chief McMann shared no report while we are in the summer months.
- Community Involvement. The chiefs are continuing to go to community meetings. Went to the Salem Housing Association on request of Director Lara. National Night Out is coming up, planning is currently ongoing.

Old Business:

- IT Security Policy. This is holding for next month. We obtained a Cyber Security grant to be able to change out Domain. This will all come at one time.

- District Investment Policy. We are still meeting with firms to diversify District funds. We are hoping to have more traction in the next couple months. This is holding for next month.

New Business:

- Personnel Policy Additions. The board previously approved us to revise a few different areas of the personnel policies. We are finishing this up, but was delayed due to Conflag and finishing the fiscal year.
- Job Descriptions. Next month all job descriptions are going to come to the board to have an overall update. There are additional certifications and specifications in job descriptions that are lacking currently. This will help with our fall testing for a variety of positions. We will also hopefully be bringing a new job description for an EMS Division Chief. We will be sending these early for extra time to review.
- Financial Policies. This is the updates financial policies for this year. This happens every year. There is no changes to these policies from last year. The only changes are numbers and budgetary changes. Discussion ensued. Director Bauer made a motion. Director Hart Seconded. Motion Carried.
- Board Elections. Director Welter moved to make director Hart as secretary and Director Bauer to be Vice President. Director Bauer seconded. Motion Carried. Director Bauer made a motion to approve Director Welter as board president. Director Hart seconded. Motion approved.

Chiefs Report

- Having a calmer month is moving us more towards a needs assessment and gantt chart to be able to move forward. The goal is to be moving more in the fall.
- Regional Fire District Collaboration. Keizer Fire District and Polk County Fire District have met multiple times to discuss the different types of services that we can provide. This will take off more in the next 6 to 8 weeks.
- Conflag. Fire Defense board meet, and we are looking to be like it was in 2020 again. The weather is not cooling down and we are having lightening. There are a bunch of teams home, individuals are home to be on the next team. There is about a quarter million acres burning currently. We currently have one team out on a fire. Chief McMann went on a 6 day employment and is waiting to go back. Chief McMann commended the staff for keeping the office flowing and maintaining all high priority things.
- CFC Club. They will be coming to discuss a variety of buying land and a long term vision of our companies working together. We will be rolling in the Marion County Engineering team to discuss traffic and how to help this out.

Individual/Organizational Input:

VFFA: None.

Local 2557: None.


Good of the order:

Public Comment: None

Next Meeting:

Regular Meeting August 15, 2024, at 6:00pm at Station 5.

Adjourned: 6:31pm


Mike Welter (Aug 29, 2024 17:27 PDT)

President, Board of Directors

Julio Quevedo

Attest

Signature: 
Julio Quevedo (Aug 30, 2024 07:37 PDT)

Email: quevcor@gmail.com










071824 Minutes

Final Audit Report

2024-08-30

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